

How-to Guide: Burn a Session to Disc

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The purpose of this guide is to walk you through the steps necessary to burn a session's recorded media file to disc. If at any time you have questions regarding this process, please call our customer support line at 888-360-2822 or email us at Support@AVCaptureAll.com.

If your goal is to burn only a segment of a recording to disc, first follow Steps 1-7 of our How-to Guide for clipping a recording.

This document covers how to burn a session to disc in Windows 7, 8, and 10 using the built-in Windows File Explorer. Where necessary, differences between Windows versions are explained. However, due to the large variety of sub-versions of Windows, you may find differences that are not covered herein.

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Step 1: Open the Browse Sessions window.

Step 2: Select the desired session (1) and click Burn (2). This will open the session folder containing the media file in Windows File Explorer.

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Den 👔	olish 🗙 Delete 🧔		Burn 🖉 Refresh
Session Title	Session Date	AV Dur	Published Date State
Today's Session	ns ()		
Council Meeting	7/5/2018-418	01.15	7/5/2018 4/2012 PM
Past Sessions			
Council Meeting	7/2/2018 7:00:56 PM	N _A	7/5/2018-4:14:16 PM
Council Meeting	6/29/2018 2:00:35 PM	01:08:00	7/5/2018 4:15:13 PM
Special Min(10)	5/23/2018 6:00:25 AM	00:00:56	5/23/2018 10:58:25 AA
Planning Board	5/18/2018 1:00:12 PM	0047.18	5/18/2018 12:10:23 Ph
Council Meeting	5/15/2018 9:00:22 AM	00:01:17	5/15/2018 11:02:04 AN
Council Meeting	5/14/2018 2:00:39 PM	00:00:40	5/23/2018 11:02:28 AA
Planning Board	5/14/2018 1:00:09 PM	00:00:39	7/5/2018 4:15:23 PM

Step 3: For Windows 8/10 users, select the Share tab (if it is not already selected).



Step 4: Select the media file to be burned. Depending on your AV Capture settings, the media file will either be in MP3 or MP4 format. This can be determined by viewing the file extension in the filename or by using the Type column.



Step 5: If there is not already a disc in your PC's disc drive, insert it now. Close any windows that pop-up. To determine whether a CD or DVD is necessary, check the size of the file to be burned to disc. The storage capacity of a CD is 700 MB, and a DVD is 4.7 GB.





Step 6: For Windows 8/10 users, click "Burn to disc".

For Windows 7 users, click "Burn".



Step 7: Enter a Disc Title and select how you want the disc to behave, then click Next. This will open another File Explorer window, which displays the file ready to be burned.





Step 8: For Windows 8/10 users, select the Manage tab (if it is not already selected).

Step 9: Click "Burn to Disc". This will open the Burn to Disc wizard.



Step 10: In the Burn to Disc wizard, click Next.

€ & Burn to Disc	×
Prepare this disc	
Disc title: AVC Session Recording speed: 8x ¥	
New files being burned to the disc will replace any files already on the disc if they have the same name.	
Next Can	cel

Step 11: For Windows 8/10 users, wait for the wizard to complete burning the session media to disc.



For Windows 7 users, it may be necessary to click the Close Session button.



Step 12: Once the burn process has completed, playback the media from the disc in order to verify that the operation was successful.

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If you followed the steps above, you have successfully burned a session's MP3/MP4 to disc. This CD/DVD should be able to playback on other PCs using any modern media player. If this is not the case, please call our customer support line at 888-360-2822 or email us at Support@AVCaptureAll.com.